# Town of Southeast 2021 Refuse Collection Service Specifications

### **Condominium and Townhouse Refuse District**

#### **RECYCLING IS MANDATORY**

Recyclable materials must be available for collection by 6:00 am

Newspapers, magazines, phone books, junk mail, corrugated cardboard and commingled recyclables (glass, cans and plastic)

Please see your scheduled pick-up day.

## **Holiday Schedule**

There will be **no refuse or recycling collection** on the following holidays observance:

New Years Day January 1, 2021

Presidents Day February 15, 2021

Memorial Day May 31, 2021

Independence Day July 4, 2021

Labor Day September 6, 2021

Thanksgiving Day November 25, 2021

Christmas Day December 25, 2021

Suburban Carting will be providing service on all other holidays throughout the 2020 Calendar year.



Landlords

must provide a copy of this flyer to their tenants.

#### All Electronics must be recycled.

**DO NOT** place **ELECTRONIC** items listed below in **the DUMPSTERS**. They will be picked out and left curbside.

#### HOUSEHOLD ELECTRONIC DISPOSAL

#### **Town of Southeast Residents Only**

Required: Picture ID with Town Address

Dispose and Recycle your Electronics

#### No commercial waste accepted

No Propane Tanks, No Paint, No Building Debris, No Tires

Drop Off Service only - No Pick Up Service Available

Located at the Southeast Highway Department

10 Palmer Road

Hours: **First Saturday each Month** 10:00 a.m. to 2:00 p.m. Unless it's a Holiday Weekend. Check the Town Website.

\* There may be times through the year that electronic recycling will not be accepted.

For more information, contact the Special Districts Office at (845) 279-8206

## Acceptable Materials

Answering Machines, Cable Boxes,
Cameras, Cash Registers, Cell Phones,
Computer Peripherals, Computers, Copiers,
DVD Players, E-Readers, External Drives,
Fax Machines, Hardware, Keyboards,
Laptops, LCD Monitors, Mainframes, Mouse,
MP3/I-pods/etc., Networking Equipment,
Printed Circuit Boards, Printers, Projectors,
Remote Controls, Satellite Dishes,
Scanners, Stereos, Tape Players,
Telephones, TVs, Typewriters, VCRs, Video
Game Consoles

## **PLEASE RECYCLE**

## **Town of Southeast**

MAIN NUMBER 845-279-4313

Department Telephone Numbers

Верантен тегерпоне так	TIDOIS
Assessor	845-279-7336
Building Department	845-279-2123
Highway Department	845-279-2141
Parking Permits - Southeast Lot	845-279-7665
Planning Department	845-279-7736
Recreation	845-279-3915
Refuse - Recycling	845-279-8206
Special Districts Office	845-279-8206
Tax Reveiver	845-279-7665
Town Clerk	845-279-2196
Town Facilities	845-279-8206
Town Supervisor	845-279-5435
Zoning	845-279-8873

## **Other Telephone Numbers**

Board of Elections	845-808-1300
Library	845-279-6421
NYS Department of Transportation	845-878-6361
Putnam County Highway Department	845-878-6331
Putnam County Offices	845-808-1000
Southeast Museum	845-279-7500
Village of Brewster	845-279-3760

Suburban Carting Co. 800-273-9394

### **CHRISTMAS TREE COLLECTION**

Christmas trees (excluding artificial) will be picked up at the curb on the following Wednesdays

January 6, 2021

January 20, 2021

The 2021 Christmas tree pick-up will be 1/5/22 and 1/19/22.



#### **QUESTIONS OR CONCERNS**

Questions or concerns regarding refuse collection should be addressed to:

Suburban Carting Co. at (800) 273-9394

Monday-Friday, 8:00am - 4:00pm

or e-mail at:

southeast@suburbancarting.com

#### **ALERTS AND NOTIFICATIONS**

Get "Alerts" for weather or other related interruptions to collection services.

You choose to receive either E-mail, Text or both.

Go to the Town Website: southeast-ny.gov and click on the "SUBSCRIBE" link.

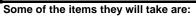
## **Putnam County Hazardous Waste**

clean-up days will be held by the Putnam County Health Department on one Saturday in the Spring and one Saturday in the Fall.

Dates to be announces by the DOH.

You must pre-register by calling (845) 808-1390, extension 43150

or e-mailing Putnamhealth@putnamcountyny.gov



Drain/Oven cleaners, Rug & Upholstery cleaners, Polishes & waxes, Spot removers, Oil-based paints, Solvents, Rodent poisons, Compact Fluorescent Bulbs, Insecticides, Herbicides, Antifreeze, Gasoline, Kerosene, Photo Chemicals, Chemistry kits, Nail polish remover, Hair Dyes and Propane tanks (up to 20lbs size).



#### Water-based paints:

Empty cans

- must be dried prior to disposal and then can be discarded in your regular garbage.

Full or Partial filled cans:

 must be solidified with products that are sold at home improvement stores

## **Condominium and Townhouse Schedule**

Name of Community	Refuse Pickup Days		Pic	ycling Ekup ays	Bulk Pick-Up Containers		
Blackberry Condo 1	Monday	Thursday	Monday	Thursday	1 Spring	1 Fall	
Blackberry Condo 2	Monday	Thursday	Monday	Thursday	1 Spring	1 Fall	
Blackberry Condo 3	Monday	Thursday	Monday	Thursday	1 Spring	1 Fall	
Blackberry Condo 4	Monday	Thursday	Monday	Thursday	1 Spring	1 Fall	
Brewster Woods	Monday	Thursday	Monday	Thursday	1 Spring	1 Fall	
Eagles Ridge	Monday	Thursday	Monday	Thursday	2 Spring	2 Spring	
Fieldstone Pond Condo 1	Monday	Thursday	Monday	Thursday	1 Spring	1 Fall	
Fieldstone Pond Condo 2	Monday	Thursday	Monday	Thursday	1 Spring	1 Fall	
Fieldstone Pond Condo 3	Monday	Thursday	Monday	Thursday	1 Spring	1 Fall	
Fieldstone Pond Cedar Ridge	Monday	Thursday	Monday	Thursday	1 Spring	1 Fall	
Fieldstone Pond Spring Meadow	Monday	Thursday	Monday	Thursday	1 Spring	1 Fall	
Holly Stream	Tuesday	Friday	Tuesday	Friday	1 Spring	1 Fall	
Hunters Glen	Monday	Thursday	Monday	Thursday	3 Spring	3 Fall	
Reed Farm	Tuesday	Friday	Tuesday	Friday	3 Spring	3 Fall	
Twin Brook	Monday	Thursday	Monday	Thursday	1 Spring	1 Fall	
Virginia Woods	Monday	Thursday	Monday	Thursday	1 Spring	1 Fall	

## **DO NOT PLACE**

Cardboard or Recycling in the regular weekly garbage dumpsters.

They must be placed in the recycling receptacles.

# EARTH DAY CLEAN UP CELEBRATION



#### **APRIL 22, 2021**

Town-wide Clean-up Weekend Saturday, April 24 and Sunday, April 25



## Please help clean-up our town for a beautiful Spring and Summer!

**Great for Community Service Projects** 

Make it a Neighborhood Group Day

## The Town of Southeast will supply bags, gloves and safety vests.

Stop by the Town Hall (1360 Route 22, Brewster) either day from 8:00 AM until noon.

Or pick up supplies earlier in the week by calling our Highway Department: 845 279-2141.

Additional details on the project are available when you pick up your supplies.

## **DUMPSTER BULK PICKUP**

In 2020, each Condo/Townhouse complex within the Refuse District is entitled to  $\underline{two}$  Bulk Pickups each year.

It is up to your Association Board / Management company to schedule and inform you when they will be taking place.

Please contact your Association / Management company directly to inquire about the dates.

#### The following regulations apply to your bulk pickup:

- Bulk Pickup is for residents' household items only.
- All items must be loaded in the Dumpster the night before its scheduled pickup.
- There are strict regulations on what is accepted.
- Dumpsters containing restricted items are subject to additional charges.

• The following items are **NOT** included for curbside bulk pickup:



Paint Chemicals Liquids
Stone Used Oil Logs

Bricks Gas Tanks Oil Tanks

Lumber Propane Tanks Tires

Masonry Pallets Cardboard

Trees Stumps Batteries

Boilers/Oil Burners Hot Water Heaters Large Snow Blowers

Riding Lawn Mowers Pianos/Organs Medical Waste

Humidifiers De-Humidifiers (Not Certified) Fencing

Refrigerators (Not Certified) Freezers (Not Certified) Air Conditioners (Not Certified)

Mattresses not in Mattress Bag Automotive Parts

Pool Liner Pool Filters Above Ground Pools

Construction/Renovation/Remodeling Debris Fuels - Gas, Oils, Lighter Fluid

**Electronics** (as outlined under E-Waste Recycling procedures)

**Hazardous Waste** (see Hazardous Waste disposal procedures on the third (3rd) page)

#### SIGN UP FOR REFUSE ALERTS AND NOTIFICATIONS

on the Towns Website: southeast-ny.gov click on the "Subscribe" link. Provide e-mail address and click on either e-mail and/or text options for the "Resident Refuse & Recycling Services".

# Construction, renovation or remodeling debris of any kind, including kitchens, baths, decks, siding, doors and windows, will not be picked up.

Residents must properly dispose of these items by authorized contractors or take it to a certified refuse transfer station. You can contact Suburban Carting to inquire to their services outside the Town of Southeast's Refuse Program. The charge would be between you and the Carter.

- Rugs must be cut, rolled and tied so that no roll is longer than 4 feet.
- Please note cardboard, newspapers, magazines are recyclable items, are not bulk items.
- Tires can be disposed of through local auto repair shops at a nominal charge.
- Mattresses must be placed in Mattress Bags for safety and health reasons. You can find them at "Home Remodeling" stores.
- Motors are not allowed to be disposed of in landfills. All items with motors must be taken to either a scrap yard or junk yard. Check the web or yellow pages for locations.

Metals can be disposed of with one of the following service companies. These services are between the resident and the company directly and not part of your regular bulk service.

Scrap Metal Removers 845-721-0324

Southeast Auto Recycle 845-832-9448 - May also take appliances

Brookfield Resource Management 914-592-5250

M. Miller's Scrap Iron & Metal 914-939-1357

If one of the above companies cannot provide services, please call Suburban Carting to inquire a separate collection service at your own responsibility.

Refrigerators, freezers, air conditioners or any other appliance containing Freon must be de-charged and tagged by a State authorized specialist. Consult the yellow pages for a professional under "Refrigerator and Freezers – Dealers and Service". The above companies will not receive such items without such certification. The resident, before disposal, must remove doors on any appliance that presents a hazard for children.

# It is recommended to have old appliances picked up by dealers when new appliances are being purchased.

**Getting Rid of Construction Debris:** You can either call a dumpster service or do it yourself, there is a transfer station that will accept your debris at:

**Bria Carting** (aka, City Carting) 241 Route 100, Somers NY 10589 914-277-8896 or 914-277-4211

DEPARTMENT OF ENVIRONMENTAL PROTECTION LEGISLATION PREVENTS ACCEPTANCE OF GRASS CLIPPINGS, LEAVES AND BRUSH

The restricted items are from the Department of Environmental Protection Agency regulations.

Residents are responsible to secure their recycling, especially on windy days.

Recycling must be separated into the two types.

## **TYPE 1 - Cardboard & Paper Only**

## What must be Recycled?

- ✓ Newspapers
- √ Office Paper/Envelopes
- √ Magazines & Junk Mail
- ✓ Shredded Paper (shredded paper must be placed in paper bag or closed corrugated box)
- √ Phone & Paperback Books
- √ Cardboard Boxes & Packaging
  - i.e. cereal boxes, pasta boxes etc...
- √ Shipping / Appliance boxes (including corrugated)
- ✓ Pizza boxes must be free of any food particles and grease stains.
  Soiled boxes will not be collected for recycling.

## What is NOT accepted?

- > NO Wax Cardboard (dark brown cardboard with wax coating)
- > NO Paper Towel Rolls or Toilet Paper Rolls
- ➤ NO Coffee Cups
- NO Egg Cartons (Pressed paper or Styrofoam)
- NO Frozen Food Containers
- ➤ NO Shoe Boxes
- ➤ NO Hard Cover Books
- ➤ NO Photos

If any of the above is in the mix of recycling, the entire container will not be recycled. The refuse Company employees wont pick through the items.

Place Items directly in your existing recycle bin or an old **clearly** labeled garbage pail.

Do not bag items.





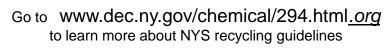




This keeps the paper items from the commingled items.

See the picture sample to the left.







# RECYCLING

Residents are responsible to secure their recycling, especially on windy days.

Recycling must be separated into the two types.

## **TYPE 2 - Commingled Glass, Cans & Plastics**

Place Items directly in your existing recycle bin or an old **clearly** labeled garbage pail. **ALL GLASS AND PLASTIC CONTAINERS MUST BE WASHED & CLEAN.** 

#### What must be Recycled?

- ✓ Rinsed Clean Glass Jars & Bottles (clear and colored)
- ✓ Rinsed Clean Foil Pie Plates, Foil Containers and Aluminum Foil
- ✓ Rinsed Aluminum Lids from Food Jars
- ✓ Rinsed Clean Aluminum Cans
- ✓ Empty Aerosol Cans
- ✓ Plastic containers (#1, #2, #3, #4, #5 and #6), must be washed clean
- ✓ Rinsed Plastic Jugs (recycling triangles # 1, #2, #3, #4, #5 and #6)
- ✓ Rinsed Plastic Laundry containers (recycling triangle # 1, #2, #3, #4, #5 and #6)
- √ Washed Coffee Containers (aluminum and plastic)

#### What is NOT accepted?

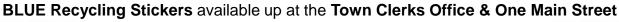
- > NO Plastic Bags of any kind including dry cleaner bags
- NO Styrofoam materials , windows, mirrors, light bulbs or drinking glasses.
- ➤ NO Dirty foil, paint cans or sheet metal.
- ➤ NO Hangers (Plastic or Metal)
- ➤ NO Plastic Packaging Material
- NO Laundry Baskets
- ➤ NO Cooking pots or pans
- ➤ NO Utensils (Plastic or Metal)
- > NO Electronics, NO Magnets & NO Batteries of any kind
- NO Pens or Pencils
- ➤ NO Plastic Straws No Coffee Cups
- NO Snack Bags (Potato Chips, Pretzels etc..)
- ➤ NO Prescription Bottles

Plastic Bags may be dropped off at any of several large grocery or retail stores for proper recycling.











## DO NOT USE CLEAR OR BLUE BAGS

Your items will not be collected if they are in a bag.



# Town of Southeast

# **Important Town Information**



## Welcome

We compiled this information to improve our communication with you.

Informing you what services are available and any improved resources.

#### **ALERTS & NOTIFICATIONS**

You can sign up to receive e-mail notifications if you are interested in being informed when there are

"News and Announcements" and/or "Meeting Agendas" posted to the Web site. You can also get "Alerts" for weather or other interruptions to

Refuse/Recycling collection services.

It's as easy as going to the Town Web site: www.southeast-ny.gov

On the home page, click on the "Subscribe" link and follow the registration process.

You choose to receive either E-mails, Texts or both.

#### **Tax Receiver**

Please take time to visit the Tax Receiver's Web Page for a **wealth of information** at your fingertips.

Call us at (845) 279-7665 for help navigating our features or e-mail: taxreceiver@southeast-ny.gov.

Access this information at <a href="www.southeast-ny.gov">www.southeast-ny.gov</a> by selecting "Town Departments" and then select "Receiver of Taxes."



Pay your tax bill online through a secured service provider via eCheck with a \$1.75 flat fee. Visa Debit Card payments have a \$3.95 flat fee and all other Credit Card (Visa, Mastercard, Discover and American Express) payments have a 2.45% fee (minimum \$1.95 fee).

Or, pay your tax bill via Credit Card at the Tax Department
Office with the same Credit Card fees.



If you are in a Town Special Water and/or Sewer District, you can pay your quarterly bill online.

#### **Access Additional Links:**

View detailed information relating to **Payment Options**, past and present **Tax Rates** and **Star Savings** for both School and Town/County Collections.

#### Assessor

#### **Online Assessment & Property Information**

The Assessor's records are available online.
Annually updated information including assessments, exemptions, ownership, inventory, property record cards and a link to the Tax Department.

From the Town's Web site - Home page

### www.southeast-ny.gov

Click on "Departments"
Then click on "Assessor"

On the bottom of the page, there is a QUICK link section: Click on "Assessment and Property Information"

#### Emergency 911 House # (E911)

The Town Code requires that every house has it's E911 #. If your home is 50' + away from the street, then the number must be posted on gate, post, fence, tree, mailbox or etc...



**STAR CREDIT** (Refund Checks)

All new applications after 8/1/15 You must apply with NY State @

www.tax.ny.gov or call 518-457-2036

## **Septic System Inspections**

#### Attention Residents,

As part of our responsibility as a regulated Municipal Separate Storm Sewer System (MS4), the Town is required to enforce a program that ensures that on-site sanitary systems (septics) designed for less than 1,000 gallons per day are inspected at a minimum frequency of once every five years and where necessary, maintained or rehabilitated.

It is the responsibility of property owners to arrange to have their septic inspected and pumped by **May 1, 2016** and at a minimum interval of every five years thereafter from the date of inspection/pumping.

A full copy of Local Law #5 of 2011 is available for review at the Town Clerk's office, the Building Department, or on the Town Web site.

#### http://www.southeast-ny.gov/Public\_Documents/index

**Adding living space** to an existing home serviced by a septic system **will require** Putnam County Department of Health review and approval.

Questions may be directed to the:

**Building Department at 845-279-2123** 

#### **NY Alert**

To receive the latest information during various emergencies, sign up for

NY-Alert at the below Web page address

#### <u>www.nyalert.gov</u>

You choose any combination of how you receive your notices -

house phone, cell phone, text, e-mail and/or faxes.

if you need help signing up for NYALERT, call Kenny Clair at 845-808-4000 ext. 41171.

He will assist you through the process or set up an appointment to have you visit his office to sign you up.

To track a storm or for up-to-date weather information, go to www.weather.gov or www.nhc.noaa.gov (the National Weather Service's - Hurricane Center)

#### **EMERGENCY?**

The Town Hall now has a generator for use during power outages & storm emergencies

located at 1360 Route 22, Brewster, NY 10509

Announcements will be made via the **Town's Web site** & the **NY ALERT Emergency Services** when the Town Hall has services

to distribute water and dry ice.

## **Building Department**

Please contact our office at 845-279-2123 or via e-mail at <a href="mailto:building@southeast-ny.gov">building@southeast-ny.gov</a> if you have questions concerning permitting

Residential construction projects must be performed by a Putnam County licensed Home Improvement Contractor unless the homeowner is performing the work.

Electrical, Heating, Air Conditioning, Gas and Plumbing work must be completed by a licensed contractor.

**Our Town Code** is a good source of information and can be opened from the link on the Town's website's "**Home Page**"

Chapter 78 identifies the regulations for freshwater wetland's

**Chapter 105** contains Property Maintenance regulations. Property owners are advised to familiarize themselves with this code.

**Chapter 108** requires a Rental Registration permit when a dwelling unit is occupied or used for rental occupancy.

**Chapter 119** describes the Stormwater Management and Erosion Control. All projects disturbing over 5000 SF of Land are required to obtain permits.

**Chapter 138** Provides Town Zoning Regulations. Attachment #3 is the General Use Requirements for Residential Districts. The information is presented in table form with information on residential property uses.

Attachment 5 is the table for Commercial Zoning Districts.

#### **Town Clerk's Office**

Burn Permit, Vendor Permit, Handicap Permit, Marriage License, and other vital records can be obtained through the Town Clerk's Office.

Visit the Town Clerk's Web page to obtain details.

#### DOGS

#### All resident dogs MUST be licensed.

There is an ordinance that requires all dogs to be on a leash when they are off the property of the owner.

All persons walking a dog shall be responsible to clean up, on an immediate basis, any fecal matter, defilement or other nuisance waste from the dog.

#### Recreation

#### **Serving the Community**

a few of our programs include

Basketball Swimming
Soccer Cheerleading
Aerobics Twirling

Football Ski Club Taekwondo

We provide the residents of Southeast with strong and diversified programs throughout the year. Take time to visit the Recreation page of the Town Web site to become familiar with our programs. The information is updated periodically throughout the year.

We always encourage residents to participate with their children by Volunteering as Organizers and Coaches.

Contact us if you have a recommendation and can organize or run a new program.

Contact us at 845-279-3915

#### **HIGHWAY DEPARTMENT**

Parking is restricted on Town roadways (Check the Town Website for specific time of restriction) from November 15th to April 1st.

## **Don't Dump on Roadways**

Depositing Debris, GRASS CLIPPINGS, LEAVES and SNOW onto Town roadways is prohibited as per Town Code.

Highways, Article #8.214

DO NOT PLACE THESE ITEMS INTO THE ROADWAY or CATCH BASINS at any time.

#### Burning of Leaves is restricted.

For details visit the Town Clerk's page of the Town Web site.

## **2021 Collection Calendar**

PLEASE KEEP THIS FLYER FOR FUTURE REFERENCE THROUGHOUT THE YEAR

**Monday / Thursday Collection** 

### **Holiday - NO COLLECTION**

#### **Christmas Tree Collection**

Tu	Tuesday / Friday Collection E-WASTE (Saturday's Only, One a Month)						th)	January 6th & 20th												
		Ja	anua	ry			February March													
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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Town of Southeast Special Districts Office One Main Street Brewster, NY 10509

#### PLEASE KEEP THIS NOTICE FOR FUTURE REFERENCE

# PLEASE READ THIS ENTIRE PAMPHLET TO UNDERSTAND THE POLICIES AND PROCEDURES

In 2021, Suburban Carting Co. will provide household waste collection, recycling, and bulk services for the Town of Southeast.

We ask everyone to take advantage of the second garbage pickup available each week. Currently, 70% of all garbage is placed in dumpsters for the first pickup day. Taking advantage of the second day will result in improved service and efficiencies on a weekly basis.

## Landlords must provide a copy of this flyer to their tenants.

#### **RECYCLING PROGRAM**

The garbage/recycling industry requirements.

Cardboard / Paper will be collected seperate from Commingled (Glass, Cans and Plastic).

Please read the details on the Recycling page.

## **During SNOW EMERGENCIES and EXTREME WEATHER EVENTS,**

collection service will be suspended at the discretion of the Contractor.

Regular service will begin on your next scheduled collection day or when weather conditions improve for events lasting more than two days.

Customer service is provided by Suburban Carting at (800) 273-9394.

If you have questions about the refuse program, please contact the Special Districts Office, Town of Southeast at (845) 279-8206 or e-mail <a href="mailto:specialdistricts@southeast-ny.gov">specialdistricts@southeast-ny.gov</a>

Visit our website at WWW. Southeast-ny. gov